RESOLUTION NO: 19-01

CITY OF ANDERSON

Safety Program Policy

Whereas the City of Anderson realizes that it has the responsibility to provide a safe work environment for its employees and that each pursue the highest standards in his/her assigned actives, all municipal employees must recognize that the wellbeing of persons involved in the protection of our physical resources are as important as the activity and work being performed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ANDERSON AS FOLLOWS:

The City of Anderson is committed to the previously established safety and loss control program which has been implemented and is monitored on a continuous basis. The City of Anderson Risk Manager has been assigned the responsibility of organizing the overall safety and loss control efforts.

A safety committee has been created to establish a loss control program, review losses and loss trends, make recommendations for prevention and assign other safety responsibilities as needed. This committee is chaired by the Risk Manager and its members include a representative from each department. The committee requires support from managers and supervisory personnel on accidents and the implementation of this policy. Investigations of all accidents and incidents will be done to determine causes and remedial actions required to prevent recurrence. Accident prevention principles are incorporated in new-employee orientations training and become part of an on-going training program for ALL employees.

The department heads, with the assistance of the Risk Manager, will analyze hazardous working conditions and develop a standard operating procedure to ensure that the hazardous conditions are minimized and that safe work practices are used. Each department head director is responsible for the safety and health of the employees in their department as well as the required maintenance of facilities and equipment in their area of responsibility. Each employee is responsible for their own personal safety and for the safe completion of assigned tasks. The City of Anderson requires its employees to respond to all planned safety efforts and to perform their assigned job in the safest manner possible.

The City of Anderson is committed to doing all in its power to make its safety and loss control program a success and expects all employees to assist in this effort by contributing expertise and by following all established rules and procedures.

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Linda P. McConnell

City Manager

COUNCIL MEMBERS